



### Agenda

September 13, 2017 ♦ 10:00 a.m. to Noon  
 Kenneth Hahn Hall of Administration ♦ Conference Room 743  
 500 W. Temple Street ♦ Los Angeles, California 90012

Time	Agenda Item	Lead
10:00	1. Welcome and Introductions a. Comments from the Chair b. Review of Minutes – August 30, 2017 <b>Action Item</b>	Terry Ogawa (Chair)
10:10	2. Approval of Public Policy Platform – Second Year of 2016-17 Legislative Session <b>Action Item</b>	Karla Pleitez Howell/ Dean Tagawa
10:20	3. Brief Recap of the Retreat	Maura Harrington
	4. Review of Our Mission and Values	Maura Harrington
	5. Determining Strategic Priorities	Maura Harrington
	6. Framework Strategic Plan Development	Maura Harrington
	7. Next Steps/Closing	Maura Harrington
12:00	8. Call to Adjourn	Terry Ogawa (Chair)

### Mission Statement

The Los Angeles County Policy Roundtable for Child Care and Development builds and strengthens early care and education by providing policy recommendations to the Board of Supervisors on policy, systems and infrastructure improvement.

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## Meeting Minutes for August 30, 2017

### 1. Call to Order from the Chair

Chair Sharoni Little opened the meeting of the Policy Roundtable for Child Care and Development (Roundtable) at approximately 9:15 a.m. with self-introductions.

### 2. Approval of June 14, 2017 Minutes

Upon a motion by Ms. Maria Calix and second by Mr. Boris Villacorta, the minutes for June 14, 2017 were approved.

### 3. Announcements from the Chair

Dr. Little thanked Dr. Katie Fallin Kenyon and First 5 LA for arranging for Dr. Maura Harrington to facilitate the Retreat. Mr. Harvey Kawasaki was also thanked for his leadership for coordinating the effort for the retreat. A special thank you was made to Ms. Terry Ogawa as the Vice-chair during the period of Dr. Little's leadership.

### 4. Nomination and Election of Officers

Dr. Jennifer Hottenroth reminded members that Ms. Terry Ogawa and Ms. Jackie Majors had been nominated for the chair and vice-chair positions respectively. Dr. Hottenroth then called for nominations from the floor; being none, Ms. Ogawa and Ms. Majors were unanimously elected.

Ms. Ogawa noted Dr. Little's impact on the Roundtable during the past few years; she also noted her own excitement to work on policy issues with the Roundtable. She anticipated a busy year ahead of the Roundtable and hoped that, after the Retreat, the Roundtable will have a good start to develop a strategic plan.

Ms. Majors noted her excitement to work with the Roundtable. She also mentioned that the community needs the services provided by the Roundtable, and the needs are greater than ever.

### 5. Annual Retreat

The remainder of the day was spent in a strategic planning retreat. Highlights and notes are provided below.

#### I. Overview and Goals

Dr. Harrington provided an overview of the goals of the retreat; an icebreaker and a discussion about ground rules for a productive retreat were facilitated.



## II. Celebration of the Policy Roundtable Achievements

During a facilitated exercise on a timeline of significant events in the history of the Roundtable, participants discussed important achievements against the back drop of events and conditions in the external environment.

Participants provided many things worthy of celebration, including:

- Continued focus on Roundtable purpose
- Increased collaboration across traditionally separate groups (Child Care Planning Committee (CCPC), Homeless Initiative, Department of Children and Family Services (DCFS)) with significant Outcomes
- Achieving the Board of Supervisors' (Board) support position on Assembly Bill (AB) 60 and AB 1164
- Representing Roundtable on Measure "H" Child Care Motion Workgroup
- Breaking down barriers to child care access for child welfare children
- Revising the Mission Statement
- Informing Early Care and Education (ECE) policy in the County and State
- Distinguishing the difference between roles of CCPC and Roundtable
- Serving as the voice for children in the County
- Providing a forum for discussion about the Emergency Child Care Bridge Fund for Foster Children, and letter of support for this policy proposal
- Bringing together representatives from multiple sectors to address ECE issues.
- Diving deep into issues facing County's children
- Adding County departments to Roundtable
- Recognized the need for a Quality Rating and Improvement System (QRIS) and developing Steps to Excellence Program (STEP), and bringing synergy amongst stakeholders resulting in data outcomes

The group noted additional milestones on the timeline as noted below:

- First 5 LA
- CalWORKs
- Proposition 10
- AB 212
- LAUP
- DCFS partnership with ECE
- Partnerships amongst CCPC, the community, Child Care Alliance of Los Angeles, First 5 LA, Los Angeles County Office of Education and LAUP
- Board's position on ECE realignment
- Adding ECE items on the County's Legislative Agenda
- Pressure regarding budget cuts to ECE
- Race to the Top – Early Learning Challenge
- ECE Data Collaborative
- Reauthorization of Child Care and Development Block Grant, QRIS Block Grants
- First 5 LA member appointed

### **III. Vision and Mission Exercise and Dialogue**

A small group exercise launched as discussion about vision and mission that asked participants to illustrate their vision for the future.

Major themes that emerged regarding the Vision:

- Support, Support Systems, Resilience in Support, Collective Impact, Effort, Resources, Cross-systems, Partnership, Protection
- Aspiration, Progress, Momentum
- Hope, Time to Surpass Obstacles, Bright Future, Fun
- Honoring Childhood, Families, Child/Family Centered
- Attainment, Commitment, Trajectory, Change, Cyclical, Action, Data, Innovation
- Government, Funding

A discussion about mission and values revealed a need to revisit the mission statement to ensure that it adequately and accurately conveys the work of the Roundtable. The group agreed that during the strategic planning process, the mission should be updated to reflect a wide variety of considerations, including:

- Foster collaboration
- Strategic recommendations
- To improve the lives of children and families
- Recognize and value partnerships, collaboration, leadership and advocacy
- What is the outcome?
- Policy recommendation for what?
- Grounded with focus on child/family well-being
- Supported by data/research
- The term “Early Care and Education” isn’t always understandable to the general public. They don’t necessarily know that we are talking about the 0-5 or 0-8 population.
- Create timely policy recommendations for the Board reflecting both research and the voices of the field.
- Capturing influence across efforts/initiatives in which members are involved (synergy)
- Clearly define expectations of members
- Recognize what departmental representatives bring to the table
- Have the roundtable validate/vet policy proposals, generate new ones and/or respond to crises that could require a policy solution
- The phrase “provide policy recommendations” doesn’t fully reflect all the roundtable does. The roundtable also builds partnerships and creates connections.
- Name change to be broader and include “child and family well-being”
- More proactive to create position statements and more policy, not just recommendations.
- Collaborations, partnerships, synergy
- County policy coalition strategic plan that include all child/family partners for common goals, purposes

### **IV. Member Roles**

A robust conversation regarding the roles of members was facilitated resulting in the agreement that further clarification is needed on the roles of department representatives, Board Designees and Organizations in order to effectively strive to meet the mission. Overall, agreement was

evident in the need for re-defining the roles and ensuring that across all roles, individuals are able to convey consistent messages. Specific ideas included:

#### Re-defining Roles:

- Department Representatives:
  - Now
    - Define successes and gaps helping build programs throughout Roundtable
    - Bring expertise
    - Bring back information and integrate into day to day work
    - Educate (needs, services)
    - Engage in high level conversations
  - Future
    - Define policy issues for Roundtable
    - Promote health into other settings
    - Explore opportunities to further integrate health and mental health in ECE efforts
    - Gather more examples of success
    - Serve as connectors / present issues with departmental input
- Board Designees
  - Regularly meet with Board offices (2-way)
  - Responsibilities, accountability, processes
  - Provide resources and get feedback
- Organizations
  - Report out to organizations and back to the Roundtable as an agenda item
  - Consistent practices

#### **V. Wrap-up and Reflection:**

The group agreed that progress had been made on a number of fronts and that the discussion about priorities and strategies will be continued at the next meeting. Final thoughts included:

- Feeling closer to roles and definitions.
- Strategic Planning is necessary!
- Focus, and work more purposefully and smarter.
- Confusions within the group around the purpose and mission.
- Getting to know each other is helpful since trust and understanding is needed.
- Collaboration is the key for the future.
- Passion needs to be directed.
- Having a timeline would be helpful

#### **6. Call to Adjourn**

The meeting was adjourned at 3:15 p.m.

**Members Attending:**

Boris Villacorta, First Supervisorial District  
Dawn Kurtz, LAUP  
Dean Tagawa, Los Angeles Unified School District  
Harvey Kawasaki, Chief Executive Office  
Jackie Majors, Child Care Alliance of Los Angeles  
Jacquelyn McCroskey, Commission for Children and Families  
Jeannette Aguirre, Probation Department  
Jennifer Hottenroth, Department of Children and Family Services  
Kalene Gilbert, Department of Mental Health  
Katie Fallin Kenyon, First 5 LA  
Keesha Woods, Los Angeles County Office of Education  
Maria Calix, Second Supervisorial District  
Nellie Rios-Parra, Child Care Planning Committee  
Nurhan Pirim, Department of Public Social Services  
Richard Cohen, Third Supervisorial District  
Robert Gilchick, Department of Public Health  
Sharoni Little, Second Supervisorial District  
Terry Ogawa, Third Supervisorial District

**Guests Attending:**

Adriana Hernandez, Community Care Licensing  
Ariana Oliva, Los Angeles Universal Preschool  
Colleen Pagter, Los Angeles Unified School District  
Cristina Alvarado, Child Care Alliance of Los Angeles  
Debi Anderson, Los Angeles County Office of Education  
Ellen Cervantes, Child Care Resource Center  
Elsa Jacobsen, LAUP  
Emily Williams, Second Supervisorial District  
Lena Ward, Department of Children and Family Services  
Priska Neely, KPCC Southern California Public Radio  
Robert Beck, Department of Public Social Services  
Steve Sturm, Department of Children and Family Services  
Susan Savage, Child Care Resource Center  
Tamara Hunter, Commission for Children and Families  
Veronica Torres, University of California, Los Angeles  
Wendy Garen, Commission for Children and Families

**Staff:**

Michele Sartell  
Gevik Shahverdian