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Date: March 2, 2022  
To: Interested Persons  
From: Ernesto Saldaña, Chair

**MEMBERSHIP RECRUITMENT FOR LOS ANGELES COUNTY CHILD CARE PLANNING COMMITTEE – 2022-23**

The Child Care Planning Committee (Planning Committee) is pleased to announce that it is now recruiting members for Fiscal Year (FY) 2022-23 and hopes that you will take the time to complete and submit the attached application. **Applications are due by Wednesday, April 20, 2022.** In addition to meeting the required categories for membership described in Section B of the application, the Planning Committee is committed to ensuring that the geographic, ethnic, and cultural diversity of our County is reflected in the overall membership.

The Planning Committee serves as the County's Local Child Care and Development Planning Council with mandates established by State legislation, including assessing local needs and conducting a county-wide strategic plan for early care and education. Its work is organized around the four priority areas – access, quality, workforce, families and communities – established in *A Unified Strategic Plan for Early Care and Education – 2020-21* developed in partnership with the Policy Roundtable for Child Care and Development and the Office for the Advancement of Early Care and Education (see [https://childcare.lacounty.gov/wp-content/uploads/2021/05/OAECE-Strategic-Plan\\_2020-2025.pdf](https://childcare.lacounty.gov/wp-content/uploads/2021/05/OAECE-Strategic-Plan_2020-2025.pdf)).

The Planning Committee's Governance Work Group reviews all applications and presents a recommended slate to the full membership at its June meeting. Upon adoption, the Planning Committee forwards the recommended membership slate to the Los Angeles County Superintendent of Schools and County of Los Angeles Board of Supervisors for final approval before filing with the California Department of Social Services/Child Care and Development Division.

Applicants are encouraged to carefully assess both your commitment to the Vision and Mission Statements and ability to participate in Planning Committee activities. Regular participation in the monthly meetings is required of all members as communicated in the Policies and Procedures included in the Membership Manual available for review at <https://childcare.lacounty.gov/planning-committee/>. Members are eligible to serve up to two consecutive three year terms.

Additional information about the Planning Committee is available at the Office for the Advancement of Early Care and Education website at [childcare.lacounty.gov](http://childcare.lacounty.gov). Please feel free to contact Michele Sartell by e-mail at [msartell@ph.lacounty.gov](mailto:msartell@ph.lacounty.gov) or by telephone at 323.594.1244 if you have questions. All Planning Committee meetings are open to the public. Your participation regardless of membership is welcome!



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## Membership Application – 2022-23

### Introduction

The Child Care Planning Committee (Planning Committee), staffed by the Office for the Advancement of Early Care and Education located within the Los Angeles County Department of Public Health, is comprised of parents/consumers of early care and education services, early educators (centers and family child care), public and community agencies, Board of Supervisor appointees, and other discretionary members. It serves as the County’s local child care and development planning council through a contract between the California Department of Social Services and the County Board of Supervisors with mandates established by State legislation that encompass assessing local needs of families for early care and education services that inform planning and actions for meeting the needs. The Planning Committee meets monthly from September through June on the first Wednesday of the month to tackle issues relating to access, quality, workforce, and family and community engagement. Members are expected to attend up to 10 monthly meetings and an annual orientation and/or retreat.

### Section A. Applicant Information

Applicant Name:			
Organization/Program Name:			
Mailing Address:			
Telephone Number:		E-mail Address:	
Organization Web Address			
Service Planning Area (SPA)		Supervisorial District	

### Section B. Categories of Membership

Twenty percent of Planning Committee members must represent each of the following categories: early care and education consumer, early care and education care provider, community representative, public agency, and discretionary. **Place a check mark next to all the categories that apply to you.**

- Early Care and Education Consumer** – currently use early care and education services or have used it within the past 36 months for a child from birth to 12 years old; may be a biological parent, adoptive parent, legal guardian or other person serving as the child’s primary caregiver, such as a relative or foster parent in absence of parent.
  
- Early Care and Education Provider** – check the type of care you provide:
  - Licensed family child care home
  - Licensed center contracted by the California Departments of Education (CDE) and/or Social Services (CDSS)
  - Licensed center, not contracted by the CDE and/or CDSS
  - Family, Friend or Neighbor Care (e.g. license-exempt child care)
  
- Community Representative** – excluding agencies that contract with the CDE and/or CDSS to provide child care and development services
  
- Public Agency** – including City, County, State and local education agencies

**Discretionary/Other**

**Section C. Alternate**

Each member must appoint an Alternate from the same membership category to take the member's place in your absence. Designate your alternate by name and provide the person's contact information.

Alternate's Name:			
Organization/Program Name:			
Mailing Address:			
Telephone Number:		E-mail Address:	
Organization Web Address			

**Section E. Additional Background Information** *(If prefer, attach your resume.)*

Describe all relevant professional and community organizations in which you are currently involved (i.e. Boards, Commissions, etc.) \_\_\_\_\_

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Completed applications may be sent by e-mail by **Wednesday, April 20, 2022** to Erica Weiss at [EWeiss@ph.lacounty.gov](mailto:EWeiss@ph.lacounty.gov). For questions, contact Michele Sartell by e-mail at [msartell@ph.lacounty.gov](mailto:msartell@ph.lacounty.gov) or by telephone at 323.594.1244.

The Child Care Planning Committee shares a unified vision and mission with the Office for the Advancement of Early Care and Education and Policy Roundtable for Child Care and Development as follows:

***Vision***

Children are healthy, thriving and have equitable opportunities to achieve optimal development and succeed in life.

***Mission***

Lead, build and strengthen an affordable and high-quality early care and education system for the children and families in Los Angeles County