



Child Care Planning Committee Meeting Minutes

September 6, 2023

1. Welcome and Introductions

Manuel Fierro, Vice Chair of the Child Care Planning Committee began the meeting at 12:11 p.m. by welcoming members and guests. Fierro shared the vision and mission statement and invited members to introduce themselves, share their affiliated organization, and their role within the Child Care Planning Committee (CCPC).

2. Roadmap of Our Work

Leanne Drogin, OAECE Deputy Director, emphasized the CCPC's role within OAECE and OAECE's key achievements. She highlighted the Unified Strategic Plan for Early Care and Education FY 2020-2025, focusing on its four priority goals: Access, Quality, Workforce, and Families and Communities. Drogin noted the work to be completed through the collaborative efforts across CCPC, OAECE, and the Policy Roundtable for Child Care and Development (Policy Roundtable) to achieve their shared objectives.

3. Getting Grounded

Drogin provided background on the Local Planning Council (LPC) and explained LPC's are required in every county of California. These LPCs, including CCPC, are established by state statute, obligating them to follow the Brown Act, which sets rules for quorum, motion procedures by Robert's Rules of Order, and more. Additional specifics about Brown Act requirements can be found in the PowerPoint presentation.

Drogin discussed meetings, which operate under the Brown Act. She also introduced the concept of Ad hoc groups, which would function as specialized working groups composed of CCPC members. Ad hoc groups are defined by a minority of members, have a specific timeframe, and are not considered regular or recurring meetings.

4. Roles, Goals, and Priorities for Fiscal Year 2023-24

Drogin addressed the different roles, goals, and priorities between CCPC, OAECE, and the Policy Roundtable. She included that the Policy Roundtable is charged with providing recommendations to the Board of Supervisors regarding Policy Systems.

Zenaida Meza, Staff Analyst at OAECE, highlighted the CCPC Planning Goals for FY 2023 - 24. She discussed each goal, which includes:

- September to December 2023
 - Coordinate September LPC Membership
 - Submit LPC membership to CDSS
 - Submit annual report to CDSS
 - Coordinate Fall Voluntary Temporary Transfer of Funds



- Establish 4 Ad hocs
- Coordinate November LPC meeting
- January to March 2024
 - Coordinate February LPC meeting
 - Coordinate Ad hoc meetings
 - Partner with R&Rs to hire 8 UPK liaisons
 - Hold hearing and approve LPC Local Funding Priorities
 - Coordinate April LPC meeting
- April to June 2024
 - Coordinate Spring Voluntary Temporary Transfer of Funds
 - Submit LPC Local Funding Priorities to CDSS/CDE
 - Convene 8 local UPK collaboratives
 - Revise Public Policy Platform
 - Coordinate Ad hoc meetings
 - Convene June LPC meeting

A CCPC member inquired about the origin of local funding priorities. Meza explained that OAECE gathers data on children across age groups to create a provider survey, determine eligibility criteria, calculate utilization rates, and then prioritize these based on a scale of 1 to 3.

Meza discussed the purpose and proposed goals for the new Ad hocs. She added that the ad hoc groups are limited to members and alternates and will meet as needed virtually. The Ad hocs and their respective goals include:

- Access and Family Engagement
 - Develop a plan to share Child Care Needs Assessment Policy Recommendations with the public in Winter 2024.
 - Develop a plan to assess family's child care needs and preferences for 3- and 4-year-olds as well as barriers that hinder access by June 2024.
- Special Needs and Inclusion
 - Launch landscape analysis on special needs services and identify gaps in special needs services by June 2024.
- Workforce - Preschool Age Children (3 & 4)
 - Advise on the development of an assessment of available professional development to identify gaps and establish training goals for early educators that serve 3- and 4-year-old children by June 2024
- Governance
 - Develop the membership slate for 2024-2025 and present it to the Planning Committee for vote by June 2024.



- Updates the Planning Committee's Policies and Procedures and presents policies to the Planning Committee for approval.

Meza emphasized that all Ad hoc groups will present their work to the CCPC for voting and input. Additionally, any CCPC member is welcome to participate in an Ad Hoc, as long as it doesn't reach the 25-member quorum.

Jessica Guerra raised concerns about discontinuing the Joint Committee on Legislation. Drogin emphasized the Joint Committee on Legislation goals and noted the Chairs from CCPC, Policy Roundtable, and OAECE intend to redesign it for improved effectiveness. The leadership of CCPC, Policy Roundtable, and OAECE proposed the creation of an Ad hoc group comprising members from CCPC and Policy Roundtable. This Ad hoc will assess the purpose of the Joint Committee on Legislation from January to May, share their findings with the Policy Roundtable next week, and decide on the best course of action for the Joint Committee on Legislation workgroup.

A guest observed that the Ad hoc goals primarily target 3 and 4-year-olds and expressed concern about not including infants in the plan. Meza clarified that the focus on 3 and 4-year-olds is in line with the Universal Pre-Kindergarten (UPK) initiatives. Drogin emphasized the role of the Early Childhood Education-Birth to Three program that develops strategies to addresses challenges within the infant and toddler care system. She stressed the importance of CCPC's input in shaping these strategies..

Another attendee asked about the alignment between Ad hoc committees and the goals for FY 2023-24, seeking clarification on how OAECE's strategic plan relate to the Ad hoc. Meza explained that Ad hoc groups are focused on CCPC's mandate from California Department of Social Services (CDSS) and California Department of Education (CDE) for UPK implementation. Drogin noted that Ad hoc groups are primarily aligned with CCPC goals.

Dianne Philibosian, former CCPC chair, noted her involvement in the development of the Local Planning Committees, which aimed to set child care priorities and meet requirements set by state statute. This initiative led to the formation of OAECE in LA County. While one of OAECE's roles is to establish CCPC, it operates under a more comprehensive mandate from the Board of Supervisors.

5. Consent Calendar

Fierro presented the June 7, 2023, minutes and the creation of the Ad hoc committees and asked for a motion to approve. Dianne Philibosian made the motion to approve the minutes; Crystal Jones seconded the motion. One comment about the June 7, 2023, minutes included a question whether members who didn't attend the meeting can still vote on the minutes. To note in the minutes, Drogin stated, per County Counsel, that absence from a meeting does not necessitate a "no" vote or abstention on the minutes in the consent calendar. The motion on the consent calendar passed with no abstentions.



6. Los Angeles County Department of Public Health

Saloniki Madrid, Los Angeles County Department of Public Health (DPH) Vaccine Preventable Disease Control Program, highlighted the work completed at DPH to better report and track immunizations for students and children in LA County. Madrid provided a summary of the childhood immunization assessment and reporting activity. She noted FY 2023-23 reporting coverage percentages of immunization reports for childcare, kindergarten, and 7th grade. Madrid emphasized DPH's action plan and resources designed to enhance their goal of increasing child immunizations and reporting in Los Angeles County schools. More information is provided in the PowerPoint.

7. Announcement and Public Comment

Fierro opened the floor for announcements and public comment.

- Betsy Jacoby, an OAECE staff analyst, announced the launch of the Growing Brain Basics training, in collaboration with LAEP, beginning on September 27, 2023. This free training is the first of four sessions tailored for child care providers working with infants and toddlers.
- Rachel Klein, City of Los Angeles, introduced the Child Care Family Survey, aiming to understand the needs of families in Los Angeles County.
- Dr. Helen Davis announced UCLA Extension is offering a free webinar series covering legal liability, STEM, arts, and more.
- Andrea Fernandez stated that Every Child California created "ECE Voices" to provide free advocacy and training for teachers and providers.
- Jen Baca Beltran highlighted the new contract for Child Care providers, to be signed by Governor Newsom, addressing rate increases, healthcare, and retirement.
- Meliza Hernandez, OAECE Staff Analyst, announced that a stipend for teachers will be available from September 14 to September 28 and can be accessed through the registry.

8. Call to Adjourn

Fierro adjourned the meeting at 1:53 p.m.

Attendance

Public Agency

1. Alicia Rivas
2. Regina Angelo Tarango, alternate for Ana Lopez
3. Kristina Meza, alternate for Kelly LoBianco
4. Nellie Rios-Para
5. Gus Bribiesca, alternate for Nora Garcia-Rosales
6. Rachel Klein
7. Heesu Kim, alternate for Rachel Klein
8. Tracey Washington, alterate for Ranae Amezquita
9. Vanessa San Martin

Early Educator

1. Andrea Fernandez
2. Brittie Crawford
3. Zivia Munoz, alternate for Brittie Crawford
4. Lei Zhang
5. Ancelma Sanchez, alternate for Lisa Wilkin
6. Norma Amezcuca
7. Rocio Bach

Parent/Caregiver

8. Anne Blackstock-Bernstein
9. Crystal Jones
10. Dominc Armendariz
11. Eli Pessar
12. Mona Franco
13. Sasha Duarte

Discretionary

1. Dianne Philibosian
2. Gina Rodriguez
3. Helen M. Davis
4. Humberto Manuel Estratalan
5. Ivy Chang
6. Jen Baca Beltran
7. Jessica Guerra
8. Kelly O'Connell
9. Kimberly Dobson Garcia, alternate for Kelly O'Connell
10. Andrea Sulsona, alternate for Sarah Soriano
11. Veronica Torres

Community Organization

1. Edilma Serna
2. Monica Hernandez, alternate for Edilma Serna
3. Stephanie Orozco, alternate for Gina Rodriguez
4. Ilyssa Foxx
5. Joelle Landazabal
6. Maribel Z. Gonzalez, alternate for Joelle Landazabal
7. Kathy Schreiner
8. Luis Molina
9. Manuel Fierro
10. Stacey Lee
11. Leticia Casillas-Sanchez, alternate for Stacey Lee
12. Victoria Tarrango

Staff Attendance

13. Debra Colman, *Director*
14. Leanne Drogin, *Deputy Director*
15. Charli Lewis, *Administrative Aid*
16. Betsy Jacoby, *Staff Analyst*
17. Zenaida Meza, *Staff Analyst*
18. Meliza Hernandez, *Staff Analyst*