

POLICY ROUNDTABLE FOR CHILD CARE AND DEVELOPMENT

ORDINANCE  
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Los Angeles County, CA Code of Ordinances

Chapter 3.75 - POLICY ROUNDTABLE FOR CHILD CARE

Sections:

3.75.010 - Creation.

There is created a Los Angeles County Policy Roundtable for Child Care and Development, hereinafter referred to as the "~~R~~roundtable.""

(Ord. 2013-0030 § 1, 2013: Ord. 2007-0068 § 1 (part), 2007: Ord. 2000-0025 § 1 (part), 2000.)

3.75.020 ~~--~~ Members.

The ~~R~~roundtable members shall be appointed by the Board of Supervisors and shall consist of:

- A. Chair of the ~~Child Care Planning Committee~~ Los Angeles County's Local Planning Council (LPC) or a member designated by the LPC Chair;
- B. One representative nominated by each of the following entities:
  1. Department of Public Social Services,
  2. Department of Children and Family Services,
  3. Department of Mental Health,
  4. Department of Probation,
  5. Department of Public Health,
  6. ~~Chief Executive Office~~ Department of Economic Opportunity,
  7. Department of Parks and Recreation
  8. Los Angeles County Office of Education,
  9. Los Angeles Unified School District,
  10. Child Care Alliance of Los Angeles, comprised of the 8-10 state funded child care resource and referral agencies, a partnership of 10 Resource and Referral and Alternative Payment agencies in LA County
  11. Southern California Association for the Education of Young Children
  12. Commission for Children and Families,
  13. Los Angeles Children and Families First Proposition 10 Commission (also known as: First 5 LA)
  14. ~~Los Angeles Universal Preschool~~ Service Employees International Union
- C. Ten ~~One~~ members, two nominated by each member of the Board and selected from each of the following expert categories, with background, knowledge, expertise and/or experience in child care, early childhood education, or child development fields. -Board of Supervisor appointees must

~~meet one of the following categories: Each member of the Board shall nominate a member from that category listed below assigned to the member of the Board by lottery conducted in a manner by the executive office for the Board.~~

1. Academia or research,
2. Private business sector
3. Philanthropy (charitable organization or foundation focused on children and families)
4. Community of legal advocacy
5. Child care

- a. Faith-based child care center operator
- b. Employer-support child care center operator
- c. Family child care program operator
- d. Private or public child care center operator,
- e. Family Friends and Neighbor, licensed exempt provider
- f. Resource and Referral Agency

~~D. Five members, one nominated by each member of the Board and selected from any of the following categories, with background, knowledge, expertise, and/or experience in child care, early childhood education, or child development:~~

- ~~1. Faith-based child care center operator~~
- ~~2. Employer-support child care center operator~~
- ~~3. Family child care program operator~~
- ~~4. Private or public child care center operator,~~

5 6. Child care advocate

~~6-7.~~ Parent

~~7.~~ Demographer

8. Facilities finance expert,

9. ~~Economist~~ Legislative Analyst,

10. Labor representative,

11. ~~CalWORKS participant~~ Human Services (e.g.: housing navigation, mental health, physical health, health care)

12. Any person who is an expert in one of the expert categories set forth Section 7.75.020 C.

E.D. Alternates

1. Members appointed under subsection B of this section, as representatives of a County Department, shall identify an alternate who can vote in the member's absence. Members

Commented [LD1]: Recommendation: Delete given CCALA has a dedicated seat on Commission.

shall identify their alternate by completing the appropriate Roundtable-approved alternate designation form in advance of the meeting at which the alternate may **vote and count towards quorum**. In the event that both the member and the alternate are unable to attend a Roundtable meeting, a non-voting departmental representative can attend the Roundtable meeting in their place and the representative's attendance will count for quorum purposes.

2. Members appointed under subsection B, as representatives of non-County entities, may also identify an alternate to vote in the member's absence by completing the appropriate Roundtable- approved alternate designation form in advance of the meeting at which the alternate may vote.
3. Members appointed pursuant to subsections ~~C and D of this section~~, shall not be able to identify an alternate to vote in the member's absence.

(Ord. 2013-0030 § 2, 2013: Ord. 2011-0028 § 1, 2011: Ord. 2007-0068 § 1 (part), 2007: Ord. 2006-0011 § 1, 2006: Ord. 2000-0025 § 1 (part), 2000.)

#### 3.75.030 – Term of service.

A. All members of the Roundtable shall serve at the pleasure of the Board

~~B. At the first meeting, the members of the roundtable shall classify themselves, excluding the members described in Section 3.75.020 A and B, by lot, so that half of the members shall serve an initial term of two years, and the remaining half of the members shall serve a term of four years. After the initial term, the term of each member shall be four years.~~

Term limits for members from organizations other than County Departments described in section 3.75.020 A, B, and D can serve up to two consecutive terms without a break. A term lasts up to four years. Former members will be eligible to serve again after a one-year hiatus. Members from County Departments described in section 3.75.020 B and D will not have term limits.

~~C. With the exception of the members described in Section 3.75.020 A and B, no matter of the roundtable may serve more than two consecutive full terms of service. For purposes of this section, an initial two year term served by a member shall not count as a full term served.~~

C. Term Limits for members described in section 3.75.020 C can serve up to three consecutive terms without a break. A term lasts up to four years. Former members will be eligible to serve again after a one-year hiatus.

D. A member's position on the Roundtable shall become vacant upon the member's death, resignation, or removal by the Board, ~~removal by the nominating entities in subsection 3.75.020 A and B, or~~ in the event the member's employment or status no longer meets the membership criteria set forth in Section 3.75.020, ~~or develops a conflict of interest described below, and is not granted a finding of special circumstance.~~ If such a vacancy should occur, the appointed successor, nominated pursuant to Section 3.75.040, ~~shall complete the remainder of the~~ shall have their first will be their first term begin when their appointment is approved by the Board.

(Ord. 2007-0068 § 1 (part), 2007: Ord. 2000-0025 § 1 (part), 2000.)

Commented [LD2]: Recommendation: "Count toward quorum" provides more clarity.

Commented [LD3]: Change reflects Commission recommendation from 9/13/23 meeting.

3.75.040 - Vacancies.

A nomination for a member to fill a vacancy shall be made by the nominating entity of the member whose position becomes vacant.

(Ord. 2007-0068 § 1 (part), 2007: Ord. 2000-0025 § 1 (part), 2000.)

3.75.050 - Conflict of interest.

No individual shall be appointed to the R~~oundtable~~ if that individual or an agency ~~he or she~~they represents or in which ~~he or she~~the individual holds a financial interest receives a contract or incurs a financial benefit based on recommendations made by or received by the R~~oundtable~~, unless the B~~oard~~ makes a finding that special circumstances exist which justify his or her appointment. In cases where such an interest exists at the time of a member's appointment or develops after appointment and the B~~oard~~ has made the special finding required above, the member shall abstain from participating in any analysis, discussions, decisions or recommendations affecting such interest.

(Ord. 2007-0068 § 1 (part), 2007: Ord. 2000-0025 § 1 (part), 2000.)

3.75.060 - Staff.

The R~~oundtable~~ shall be supported by staff of the ~~office of child care within the chief administrative office.~~ Office for the Advancement of Early Care and Education within the Department of Public Health Office.

(Ord. 2007-0068 § 1 (part), 2007: Ord. 2000-0025 § 1 (part), 2000.)

3.75.070 - Sunset review date.

The first sunset review date for the R~~oundtable~~ shall be June 30, 2016. Sunset Review will occur every four years thereafter.

(Ord. 2013-0030 § 3, 2013: Ord. 2007-0068 § 1 (part), 2007: Ord. 2000-0025 § 1 (part), 2000.)

3.75.080 - Operating procedures.

The R~~oundtable~~ shall adopt bylaws, including provisions relating to the frequency, time and place of holding meetings, elections and terms of its chair and other officers, conflict of interest laws, and such other rules and procedures as it deems necessary or convenient for the conduct of the R~~oundtable~~'s activities and operation. A quorum of the R~~oundtable~~ shall be a majority of the R~~oundtable~~ members who have been appointed and are present. At minimum, 15 members or their properly designated alternates must be present for, but in no event shall a quorum be of no less than eight.

(Ord. 2007-0068 § 1 (part), 2007: Ord. 2000-0025 § 1 (part), 2000.)

3.75.090 - Mission

~~The mission of the Los Angeles County Policy Roundtable for Child Care and Development is to build and strengthen the field of child care and development by providing recommendations to the Board of Supervisors on policy, systems, and infrastructure improvement.~~

**Commented [LD4]:** Recommendation: The additional language helps clarify that a minimum of "8" members translated into the Commission must have at least 15 member seats filled to meet the minimum number of 8 to have quorum.

The mission of the Los Angeles County Policy Roundtable for Child Care and Development is to build and strengthen the field of child care and development by providing recommendations to the Board of Supervisors on policy, systems, and infrastructure improvement

(Ord. 2013-0030 § 4, 2013; Ord. 2010-0007 § 1, 2010; Ord. 2007-0068 § 1 (part), 2007; Ord. 2000-0025 § 1 (part), 2000.)

3.75.100 - Duties and responsibilities.

The Roundtable will have the following duties and responsibilities:

- A. Develop policy recommendations related to child care and development that are based on solid research, economic forecasts, projected demographic shifts and trends, and federal and state policies, taking into account all forms of child care and development services.
- B. Advise and assist County departments in developing and implementing strategies to connect clients and/or employees to high quality child care and development services.
- C. In conjunction with the Chief Executive Office's Legislative Affairs and Intergovernmental Relations, develop recommendations for consideration by the Board on the County, state, and federal legislative budget issues related to child care and development. The Roundtable shall work with community stakeholders so as to understand the impact of the issues on the supply, quality, and demand for child care and development services.
- D. Working in collaboration with County departments and community stakeholders, ~~identify~~ identify strategies to secure and leverage, coordinate, monitor and maximize funding for and access to high quality child care and development services.
- E. Develop, distribute in electronic format, and post on a County website, an annual report summarizing key issues, Roundtable recommendations, and Board actions.

(Ord. 2013-0030 § 5, 2013; Ord. 2010-0008 § 1, 2010; Ord. 2007-0068 § 1 (part), 2007; Ord. 2000-0025 § 1 (part), 2000.)

~~3.75.110 - Subcommittees.~~

~~The roundtable shall establish one or more subcommittees to provide technical and professional expertise and support for any purposes that it decides will be beneficial. Such subcommittee(s) may include members of the child care planning committee as deemed necessary by the roundtable. Each subcommittee shall meet and shall make recommendations and reports as deemed necessary or appropriate by the roundtable.~~

(Ord. 2007-0068 § 1 (part), 2007; Ord. 2000-0025 § 1 (part), 2000.)