

POLICY ROUNDTABLE FOR CHILD CARE AND DEVELOPMENT

ORDINANCE
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Los Angeles County, CA Code of Ordinances

Chapter 3.75 - POLICY ROUNDTABLE FOR CHILD CARE **AND DEVELOPMENT**

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Sections:

3.75.010 - Creation.

There is created a Los Angeles County Policy Roundtable for Child Care and Development, hereinafter referred to as the "Roundtable."

(Ord. 2013-0030 § 1, 2013: Ord. 2007-0068 § 1 (part), 2007: Ord. 2000-0025 § 1 (part), 2000.)

3.75.020 Members.

The Roundtable members shall be appointed by the Board of Supervisors and shall consist of:

A. Chair of the ~~Child Care Planning Committee~~ Los Angeles County's Local Planning Council (LPC) or a member designated by the LPC Chair;

B. **One County and Local Education Agency** representative nominated by each of the following entities:

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1. Department of Public Social Services,
2. Department of Children and Family Services,
3. Department of Mental Health,
4. Department of Probation,
5. Department of Public Health,
6. ~~Chief Executive Office~~ Department of Economic Opportunity,
7. Department of Parks and Recreation
8. Los Angeles County Office of Education,
9. Los Angeles Unified School District,

C. **One Organizational Representative** nominated by each of the following entities:

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1. Child Care Alliance of Los Angeles, ~~comprised of the 10 state-funded child care resource and referral agencies, a partnership of 10 Resource and Referral and Alternative Payment agencies in LA County~~
2. Southern California Association for the Education of Young Children,
3. Commission for Children and Families,
4. Los Angeles Children and Families First Proposition 10 Commission (also known as: First 5 LA),
5. ~~Los Angeles Universal Preschool~~ Service Employees International Union

D. Ten ~~One~~ members, two nominated by each member of the Board and selected from each of the

following expert categories, with background, knowledge, expertise and/or experience in child care, early childhood education, or child development fields. Board of Supervisor appointees must meet one of the following categories;

1. Academia or research,
2. Private business sector
3. Philanthropy (charitable organization or foundation focused on children and families)
4. Community of legal advocacy

5. Child care

- a. Faith-based child care center operator
- b. Employer-support child care center operator
- c. Family child care program operator
- d. Private or public child care center operator,
- e. Family Friends and Neighbor, license-exempt provider
- f. Resource and Referral Agency
- g. Alternative Payment Program

Deleted: Each member of the Board shall nominate a member from that category listed below assigned to the member of the Board by lottery conducted in a manner by the executive office for the Board

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Commented [LD1]: Recommendation: Delete given CCALA has a dedicated seat on Commission.

~~5.6.~~ Child care advocate

~~6-7.~~ Parent

~~7.~~ Demographer

8. Facilities finance expert,

9. ~~Economist~~ Legislative Analyst,

10. Labor representative,

11. ~~CalWORKS participant~~ Human Services (e.g.: housing navigation, mental health, physical health, health care)

12. Any person who is an expert in one of the expert categories set forth Section 7.75.020 C.

E. Alternates

1. Members appointed under subsection B of this section, as representatives of a County Department, shall identify an alternate who can vote in the member's absence. Members shall identify their alternate by completing the appropriate Roundtable-approved alternate designation form in advance of the meeting at which the alternate may vote and count towards quorum. In the event that both the member and the alternate are unable to attend a Roundtable meeting, a non-voting departmental representative can attend the Roundtable meeting in their place and the representative's attendance will count for quorum purposes.

Commented [LD2]: Recommendation: "Count toward quorum" provides more clarity.

2. Members appointed under subsection B, C, as Organizational representatives of non-County entities, may also identify an alternate to vote in the member's absence by completing the appropriate Roundtable- approved alternate designation form in advance of the meeting at

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which the alternate may vote.

- 3. Members appointed pursuant to **subsections C-D**, shall not be able to identify an alternate to vote in the member's absence.

(Ord. 2013-0030 § 2, 2013: Ord. 2011-0028 § 1, 2011: Ord. 2007-0068 § 1 (part), 2007: Ord. 2006-0011 § 1, 2006: Ord. 2000-0025 § 1 (part), 2000.)

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3.75.030 – Term of service.

A. All members of the Roundtable shall serve at the pleasure of the Board

B. Term limits for members **from organizations other than County Departments described in section 3.75.020 C A, B, and D** can serve up to two consecutive terms without a break. A term lasts up to four years. Former members will be eligible to serve again after a one-year hiatus.

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C. Term limits for members **from County Departments described in section 3.75.020 B and D** will not have term limits.

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D. Term Limits for members described in **section 3.75.020 D C** can serve up to three consecutive terms without a break. A term lasts up to four years. Former members will be eligible to serve again after a one-year hiatus.

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E. A member's position on the Roundtable shall become vacant upon the member's death, resignation, removal by the Board, **removal by the nominating entities in subsection 3.75.020 A, B, and C**, in the event the member's employment or status no longer meets the membership criteria set forth in Section 3.75.020, **or develops a conflict of interest described below, and is not granted a finding of special circumstance**. If such a vacancy should occur, the appointed successor, nominated pursuant to Section 3.75.040, **shall have their first term begin when their appointment is approved by the Board**.

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(Ord. 2007-0068 § 1 (part), 2007: Ord. 2000-0025 § 1 (part), 2000.)

3.75.040 - Vacancies.

A nomination for a member to fill a vacancy shall be made by the nominating entity of the member whose position becomes vacant.

(Ord. 2007-0068 § 1 (part), 2007: Ord. 2000-0025 § 1 (part), 2000.)

3.75.050 - Conflict of interest.

No individual shall be appointed to the Roundtable if that individual or an agency **they** represent or in which **the individual** holds a financial **and or/political** interest receives a contract or incurs a financial benefit based on recommendations made by or received by the Roundtable, unless the Board makes a finding that special circumstances exist which justify his or her appointment. In cases where such an interest exists at the time of a member's appointment or develops after appointment and the Board has

made the special finding required above, the member shall abstain from participating in any analysis, discussions, decisions or recommendations affecting such interest.

(Ord. 2007-0068 § 1 (part), 2007: Ord. 2000-0025 § 1 (part), 2000.)

3.75.060 - Staff.

The Roundtable shall be supported by staff of the Office for the Advancement of Early Care and Education within the Department of Public Health Office.

(Ord. 2007-0068 § 1 (part), 2007: Ord. 2000-0025 § 1 (part), 2000.)

3.75.070 - Sunset review date.

The first sunset review date for the Roundtable shall be June 30, 2016. Sunset Review will occur every four years thereafter.

(Ord. 2013-0030 § 3, 2013: Ord. 2007-0068 § 1 (part), 2007: Ord. 2000-0025 § 1 (part), 2000.)

3.75.080 - Operating procedures.

The Roundtable shall adopt bylaws, including provisions relating to the frequency, time and place of holding meetings, elections and terms of its chair and other officers, conflict of interest laws, and such other rules and procedures as it deems necessary or convenient for the conduct of the Roundtable's activities and operation. A quorum of the Roundtable shall be a majority (50% +1) of the Roundtable members who have been appointed, and are present. At minimum, 15 members or their properly designated alternates must be present for, but in no event shall a quorum be less than eight.

(Ord. 2007-0068 § 1 (part), 2007: Ord. 2000-0025 § 1 (part), 2000.)

3.75.090 - Mission

The mission of the Los Angeles County Policy Roundtable for Child Care and Development is to build and strengthen the field of child care and development by providing recommendations to the Board of Supervisors on policy, systems, and infrastructure improvement

(Ord. 2013-0030 § 4, 2013: Ord. 2010-0007 § 1, 2010; Ord. 2007-0068 § 1 (part), 2007: Ord. 2000-0025 § 1 (part), 2000.)

3.75.100 - Duties and responsibilities.

The Roundtable will have the following duties and responsibilities:

- A. Develop policy recommendations related to child care and development that are based on solid research, economic forecasts, projected demographic shifts and trends, and federal and state policies, taking into account all forms of child care and development services.
- B. Advise and assist County departments in developing and implementing strategies to connect clients and/or employees to high quality child care and development services.
- C. In conjunction with the Chief Executive Office's Legislative Affairs and Intergovernmental Relations, develop recommendations for consideration by the Board on the County, state, and federal legislative

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budget issues related to child care and development. The Roundtable shall work with community stakeholders so as to understand the impact of the issues on the supply, quality, and demand for child care and development services.

- D. Working in collaboration with County departments and community stakeholders, identify strategies to secure and leverage, coordinate, monitor and maximize funding for and access to high quality child care and development services.
- E. Develop, distribute in electronic format, and post on a County website, an annual report summarizing key issues, Roundtable recommendations, and Board actions.

(Ord. 2013-0030 § 5, 2013; Ord. 2010-0008 § 1, 2010; Ord. 2007-0068 § 1 (part), 2007; Ord. 2000-0025 § 1 (part), 2000.)

3.75.110 - Subcommittees.

The roundtable shall establish one or more subcommittees to provide technical and professional expertise and support for any purposes that it decides will be beneficial. Such subcommittee(s) may include members of the child care planning committee as deemed necessary by the roundtable. Each subcommittee shall meet and shall make recommendations and reports as deemed necessary or appropriate by the roundtable.

(Ord. 2007-0068 § 1 (part), 2007; Ord. 2000-0025 § 1 (part), 2000.)

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