



Nominations for Leadership for Fiscal Years 2026-2027 Child Care Planning Committee

Per the Child Care Planning Committee Policies and Procedures found in the Child Care Planning Committee Membership Manual:

Process: Nominations will be open throughout the period of membership recruitment. All nominees will be contacted to ascertain their interest in serving. The names of all nominees who agree to have their names brought forward will be presented to the full membership prior to the meeting at which the membership slate is approved. The election will take place at the same meeting as the approval of the membership slate.

Eligibility: To qualify to be nominated for Chair, First Vice Chair, and Second Vice Chair a member must have served on the Planning Committee for at least one (1) year within the last five (5) years and have been actively participating through attendance at the Planning Committee.

Nominations for Chair

Responsibilities: The Chair shall 1) chair the Planning Committee meetings; 2) help develop the agenda for each meeting; 3) sign all documents related to contracts with the California Department of Social Services, Board letters related to Planning Committee business, and other correspondence deemed appropriate; and 4) represent the Planning Committee on the Policy Roundtable for Child Care and Development.

Term of the Office: Two years.

Name of Nominee: _____

Nominations for First Vice Chair

Responsibilities: The First Vice Chair shall 1) preside over Planning Committee meetings in the absence of the Chair; 2) assist the Chair in agenda development and meeting preparation; 3) serve as a key advisor to the Chair on strategic planning, implementation, and organization development; and 4) provide guidance, consultation, and support to Subcommittees and Ad hoc committees, as requested by the Chair.

Term of the Office: One year with a one-year renewable term upon election.

Name of Nominee: _____

Nominations for Second Vice Chair

Responsibilities: The Second Vice Chair shall 1) preside over Planning Committee meetings in the absence of both the Chair and the First Vice Chair; 2) participate with the Chair and First Vice Chair in agenda development and meeting preparation; and 3) work in collaboration with the Office for the Advancement of Early Care and Education (OAECE) staff to support community outreach, member engagement, leadership development, and recruitment efforts.

Term of the Office: One year with a one-year renewable term upon election.

Name of Nominee: _____